

KENNEDY CATHOLIC

MAINTENANCE REQUEST FORM

PLEASE COMPLETE THIS FORM FOR ANY CLEANING AND/OR MAINTENANCE REQUESTS.

[CLICK HERE TO SUBMIT FORM TO DEACON AL.](#) MAINTENANCE PERSONNEL ARE TO ONLY ACCEPT APPROVED REQUESTS.

Date: _____

Clearly print name of person making request:

Location: _____

Description of work requested:

Approved () Not approved ()

Comments:

Work completed by: _____ Date: _____